

Your Mission

The Accounting manager will ensure that the department operates smoothly, maintain accurate and complete month-end on time. The accounting manager will hire, train & develop staff members. This position will also serve as a liaison between accounting department with both internal & external parties (Government & sellers from acquisition). You will be focused on optimizing department processes of month-end deadlines.

Reporting directly to the Director of General Accounting, the Accounting manager will be responsible for financial systems & analysis of Finance processes as well as leading month-end closing with the staff. Accounting manager will support in various functions by participating in continuous improvement process of the company's accounting department.

Main Responsibilities

- Update Director of General accounting of the advancement of month-end closure;
- Process Improvements - Overseeing routine department activities such as maintaining month-end calendar to ensure deadlines are met, to confirm with the team that entries, accruals, sales posting, recurring entries are processed;
- Organize weekly meetings with accounting team to validate status of their weekly work;
- Treasury Cash forecasting – Compiling & Reporting financial information to general accounting department such as consolidated cash flow & cash projection schedules;
- Hiring, training, motivating, and evaluating analyst staff members;
- Co-ordinates integration of newly acquired business into our monthly reporting;
- Automation oversight;
- Review on-Boarding newly acquired entity, and review current systems & processes identifying gaps & action plans with the acquisition Analyst;
- Review consolidation after analyst senior will process Consolidated financial statements (BS, P&L, Cash flow);
- Leads the review financial statements before to submit to FP&A team;
- Participation in various analyzes for management of the company in order to assist the decision-making;
- Accounting manager will lead reporting system & sub-module of our ERP system;
- To support on Non-recurring items to other finance department such as process in Accounts payables or inventory team;
- To be a financial system expert such as GreatPlains (ERP system) & CFO Toolbox (reporting) & Delegate system maintenance to Analyst and review if mapping performed accordingly;
- Reconciliation of tax accounts with the statements of the tax authorities;
- Building and maintaining relationships with external parties (auditors, acquisitions, other company) and functional leads;
- Other tasks as required.

Requirements

- CPA designation;
- 5 to 7 year of experience in a similar role in a fast environment;
- Excellent communication skills in both English & French;
- Experience working with an ERP system;
- Ease working with financial systems;
- Advanced Knowledge of Microsoft Office;
- Acts as an Ambassador of Groupe Vision Newlook Inc. in his attitude and actions;
- Analytical & ability to meet deadlines;
- High level of adaptability (Company is working in a Fast Pace);
- Excellent interpersonal skills.
- Demonstrate Leadership;
- Organizational and planning skills;